



**Committee of the Whole**  
**Tuesday, May 17, 2016 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Robyn Zettler (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Carol Luciani  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the May 17, 2016 meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – April 19, 2016**

Moved by: Cliff Casey  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the April 19, 2016 Committee of the Whole meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations – Nil**

**3. Delegations – Nil**



#### **4. Consent Agenda**

Trustee Luciani requested that item 4.4 be dealt with separately.

**4.1** THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Steering Committee meeting of April 12, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**4.2** THAT the Committee of the Whole refers the unapproved minutes of the Communications and Information Technology Committee meeting of April 18, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**4.3** THAT the Committee of the Whole refers the approved minutes of the Budget Committee meeting of April 19, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

In reference to the Special Education Advisory Committee minutes, Trustee Luciani inquired about the increase in case conferences and the potential impact on the 2016-17 allocation of Educational Assistants. Superintendent Telfer will update trustees at the next meeting when all of the data has been gathered.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

**4.4** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of April 26, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

#### **5. Committee and Staff Reports**

##### **5.1 Parenting and Family Literacy Centres Update**

Superintendent Shypula provided background information regarding the Ministry's Parenting and Family Literacy Centres (PFLC) programs, which was introduced at Christ the King and Jean Vanier schools in 2012-13. She introduced Barb Mitchell, PFLC Facilitator, who provided a pictorial overview of this early education family support program which offers high-quality play environments for early childhood development and supports for parents as first educators of their children. Various trustee inquiries were responded to by Mrs. Mitchell.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Parenting and Family Literacy report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



## **5.2 2015-2018 Strategic Plan: Safe and Accepting Schools Update**

Superintendent Telfer provided an update on the significant progress that has been made in the area of safe and accepting schools, a new pillar in the 2015-2018 Strategic Plan. She highlighted this year's focus on building staff capacity in the area of mental health, the development of a District Code of Conduct as seen through a Catholic lens, and the online School Climate survey consultation that is being conducted through the *ThoughtExchange* process and which will help inform the development of the District Safe and Accepting Schools Plan.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the 2015-2018 Strategic Plan: Safe and Accepting Schools Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.  
**Carried**

## **5.3 Alternative and Continuing Education Update**

Superintendent Daly provided an overview of the wide variety of educational programs being offered through Alternative and Continuing Education housed at St. Mary Catholic Learning Centre. He explained that these programs are developed to meet the needs of a wide variety of learners and are offered in many different formats. He highlighted upcoming summer programs, including the new Focus on Youth Program, which will offer young people a summer job experience while delivering summer activities that will engage at-risk children and youth.

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Alternative and Continuing Education Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.  
**Carried**

## **5.4 Bank Operating Credit**

Superintendent Grice presented an annual borrowing resolution that allows the Board to borrow to meet financing needs, as required. He reported that the operating requirements of the Board have not changed significantly and proposed that the current operating credit of \$7.0 million and \$300,000 Purchase Card be maintained and extended for another one-year term.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:

**A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")**

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2010 and ending on August 31, 2017 (the "Period").



- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

**RESOLVED THAT:**

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**Carried**

**6. Information and Correspondence**

Director Roehrig circulated information that was distributed at the recent Ontario Catholic School Trustees' Association Annual General Meeting.

Director Roehrig advised that an opportunity for trustees to complete the mandatory online Accessibility for Ontarians with Disabilities (AODA) training module will be scheduled in the near future.

Chair Petrella reminded trustees to exercise their right to vote for the Region 11 Director position.



Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Trustee Inquiries**

Trustee Chopp received clarification on the Rise Basketball Program, which will be offered at the former Mohawk College Brantford campus, and its academic partnership with St. John's College.

In response to Trustee Dignard's inquiry about washrooms, Director Roehrig noted that the Board does have an administrative procedure for addressing accommodation requests.

Trustee Chopp inquired if the Board had submitted a good news story to the Ontario Catholic School Trustees' Association with respect to the Catholic Student Leadership Awards event held during Catholic Education Week. Director Roehrig indicated that a story had been submitted, but that OCSTA ultimately decides what stories are published on the OCSTA website.

**8. Business In-Camera**

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**10. Future Meetings**

Chair Petrella drew trustee attention to the list of future meetings and events.

**11. Closing Prayer**

Chair Petrella let the closing prayer.

**12. Adjournment**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of May 17, 2016.

**Carried**